



Application For  
**Registration as a Timeshare /  
Camp Resort Sales Agent**

State of Utah  
Department of Commerce  
Division of Real Estate

**INCOMPLETE APPLICATIONS WILL BE RETURNED. THIS APPLICATION MUST  
ACCOMPANY ALL COMPANY CHANGES AND/OR RENEWALS EVERY YEAR.**

**New Application**

**Renewal Application**

Name: \_\_\_\_\_ SS# \_\_\_\_\_  
Last Name First Name Middle Initial

Date of Birth: \_\_\_\_\_  Male  Female

Home Address: \_\_\_\_\_  
City State Zip

Mailing Address: \_\_\_\_\_  
City State Zip

Email: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

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Name of Timeshare/Camp Resort: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City State Zip

Sales Office Email: \_\_\_\_\_ Sales Office Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature of Developer/Authorized Person

\_\_\_\_\_  
Printed Name of Developer

The following items must be included with the application:

- A \$100 (**non-refundable**) fee per two year license. (Utah Code 57-19-15 provides that no fee is required if applicant holds a *current* Utah real estate sales agent or principal broker license.)
- Application form, Timeshare/Camp Resort Sales Agent Questionnaire, the Employment History form, **and** Certification of Legal Presence.
- Complete form and sign. If renewal, make appropriate changes.

I hereby certify that the attached Timeshare/Camp Resort Sales Agent Questionnaire and Employment History are true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



Timeshare/Camp Resort Salesperson  
Renewal Application  
**Questionnaire**

State of Utah  
Department of Commerce  
Division of Real Estate

**Name:** \_\_\_\_\_ **SS#** \_\_\_\_\_  
Last Name First Name Middle Initial

**List all former names used or Aliases:**

Use separate sheet if necessary.

First	Middle	Last

Answer the following questions, provide documentation where required, and submit with the Timeshare/Camp Resort Salesperson Application.

**YES NO**

1. Are you at least 18 years of age?
2. Do you attest that you have a high school diploma or GED?
3. Since your last renewal, have you had a professional or occupational credential (license, registration, certification, or similar authorization to work in a professional or occupational capacity) denied, revoked, or suspended?
4. Since your last renewal, have you had a professional or occupational credential (license, registration, certification, or similar authorization to work in a professional or occupational capacity) sanctioned? Sanctions include, but are not limited to, having a credential restricted, limited, placed on probation, being required to pay a fine or penalty, take education, or comply with any other condition?
5. Since your last renewal, have you been sanctioned or banned from engaging in any activity by Freddie Mac, Fannie Mae, FHA (HUD), VA, or similar organization for any period of time or for any reason?
6. Since your last renewal, have you been ordered to cease and desist from any conduct related to a professional or occupational credential (license, registration, certification, or similar authorization to work in a professional or occupational capacity)?
7. Since your last renewal, have you allowed a professional or occupational credential (license, registration, certification, or similar authorization to work in a professional or occupational capacity) to expire or lapse while you were under investigation by a regulatory or licensing body, or while a regulatory action was pending against you?
8. Do you have knowledge of any complaint, investigation, or disciplinary action CURRENTLY ongoing or pending against you by a regulatory or licensing body?
9. Since your last renewal, have you been convicted of, or pled guilty or nolo contendere to a felony, class A misdemeanor, class B misdemeanor, or comparable criminal offense? A traffic offense can be prosecuted as a felony, class A misdemeanor, class B misdemeanor, or comparable criminal offense. Where this is the case disclosure is required.



Timeshare/Camp Resort Salesperson  
Renewal Application  
**Questionnaire**

State of Utah  
Department of Commerce  
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**YES NO**

10. Since your last renewal, have you resolved a felony, class A misdemeanor, class B misdemeanor, or comparable criminal offense through a plea in abeyance, diversion agreement, withheld judgment, or other method whereby a charge was held in suspense during a period of time in which you were on probation or were obligated to comply with conditions outlined by a court? A traffic offense can be prosecuted as a felony, class A misdemeanor, class B misdemeanor, or comparable criminal offense. Where this is the case disclosure is required.
11. Currently, are you aware of any investigation(s), indictment(s), or criminal charge(s) for any crime in any jurisdiction which are pending against you?
12. Since your last renewal, have you been courts martial or discharged other than honorably from any branch of the armed services?
13. Since your last renewal, have you been required to register as a sex offender?
14. Since your last renewal, have you had a judgment entered against you in a civil court or in a bankruptcy court on the basis of fraud, misrepresentation, or deceit, or in any matter related to the purchase, sale, management, finance, loan origination, or valuation of real estate?
15. Since your last renewal, have you been found in contempt of court?

I hereby certify that the answers I provided to the questions above are true and correct.

**YES answers require a detailed letter of explanation and copies of all court documents including charging and judgment documents; court dockets; and proof of completion of probation and restitution orders and payment of fines and judgments.**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_



**CERTIFICATION OF LEGAL PRESENCE**  
**FOR UTAH REAL ESTATE, MORTGAGE, APPRAISER, AND TIMESHARE**  
**APPLICANTS**

**APPLICANTS PLEASE NOTE:**

This document must be completed, signed, and submitted with your application to the Utah Department of Commerce in order to obtain your license. For each section, check the statement that applies to you and enter the data on the line provided before sending it to the Utah Department of Commerce.

**Industry/Type:**  **Appraiser**    **Appraiser Trainee**    **Mortgage**    **Real Estate**  
 **Timeshare**                      **License or NMLS number:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

I certify under penalty of perjury that:

- I am a citizen of the United States and I have a valid US Drivers License or US State ID.  
License/State ID Number: \_\_\_\_\_ State: \_\_\_\_\_
  
- I am a citizen of the United States and do not have a valid US Drivers License or US State ID. *Please attach a legible copy of your valid passport or other documentation to verify you are a legal citizen of the United States.*
  
- I am a non-citizen of the United States, who is lawfully present in the United States and I have a valid US Drivers License or US State ID.  
License/State ID Number: \_\_\_\_\_ State: \_\_\_\_\_
  
- I am a non-citizen of the United States, who is lawfully present in the United States and I do not have a valid US Driver License or US State ID. *Please attach a legible copy of your current and valid government issued document showing evidence of authorization to work in the United States.*

I hereby certify that I have read and understood this document, and that the information I have provided is true and accurate.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_